

CITY OF BROKEN ARROW
ALARM SYSTEM PERFORMANCE REVIEW

To help insure the quality of installation of your alarm system, please have your alarm company representative complete the following checklist:

- 1. If a duress feature was installed, I thoroughly explained it and I did not use "1+" keypad coding.
- 2. I confirmed the control panel has been programmed within the following guidelines:
 - A. It will not transmit more than _____ alarm signals from the same zone until manually restored at the premises. (recommended no more than two)
 - B. It will delay at least 20 seconds before indicating an intrusion or trip.
 - C. It has adequate delay time on entry / exit doors. (a delay of 45 seconds or more is recommended)
 - D. A cancel code can be entered by the customer to cancel accidental alarms.
- 3. I verified that police and fire panic buttons cause a siren or speaker to sound and that medical panic buttons cause an audible signal.
- 4. I verified the keypad(s) make a sufficient sound to inform occupants when an entry/exit door sensor has been triggered.
- 5. I installed and tested standby/backup power.
- 6. I reviewed the "Alarm Customer Checklist" with the customer.
- 7. I determined whether the customer has special telephone features, such as call waiting, and took appropriate steps to allow proper control panel dialing and monitoring center verification.
- 8. I made sure the control panel was properly grounded.
- 9. I made sure that all doors and window contacts were properly selected, installed and tested. I considered that the installation equipment meets the physical requirements of the doors and windows. I followed the manufacturer's installation instructions.
- 10. I made sure all glass breakage sensors were properly selected, installed and tested. I gave consideration to pets, on site noises and the general environment. I followed the manufacturer's installation instructions.
- 11. All motion type detectors were properly selected, installed and tested. I gave consideration to pets, sunlight, heat sources and harsh environments. I followed the manufacturer's installation instructions.
- 12. The sensor wiring is of good quality so as not to cause the alarm system to report a false alarm.

If any of the above steps were not accomplished, please explain (attach additional pages if necessary)

I certify that this system is in proper working order:

_____/_____
Signature of Technician / Oklahoma Technician License #

Printed Name of Technician

Company Name: _____

Company Address: _____

Contact Phone Number: _____

Date of System Inspection: _____